

**University of  
Central Lancashire  
London  
Digital Library  
Guide**






**University of  
Central Lancashire  
London**

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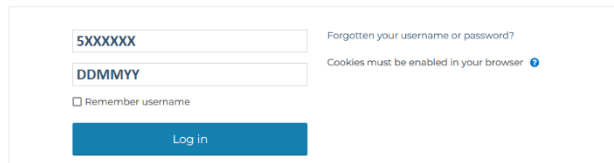
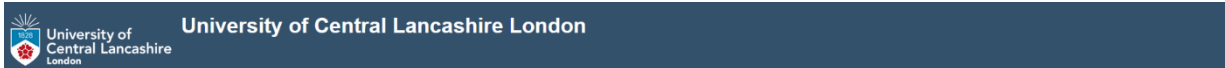
## Accessing Digital Library

### STEP 1:

Select the preferred browser (  Microsoft Edge,  Google Chrome,  Firefox, etc.) on your desktop.

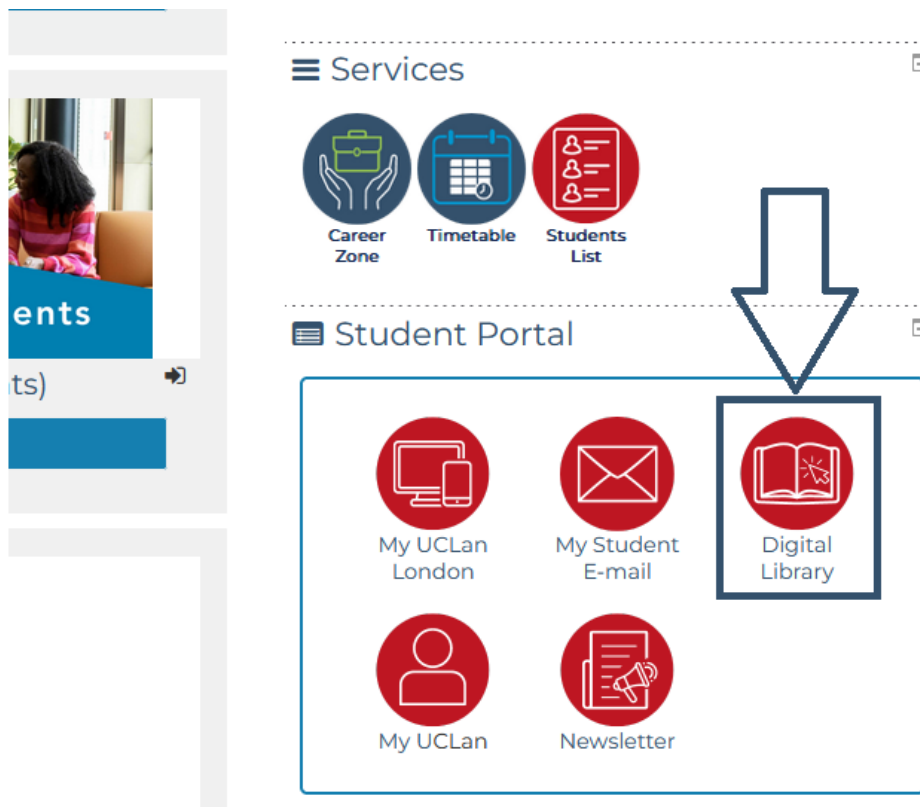
### STEP 2:

Go to <https://uclan.london/login/index.php> and log-in with your username and password. Your Username is seven-digit Student Code e.g. **5XXXXXX** and the Password is your six-digit Date of Birth e.g. **DDMMYY**.



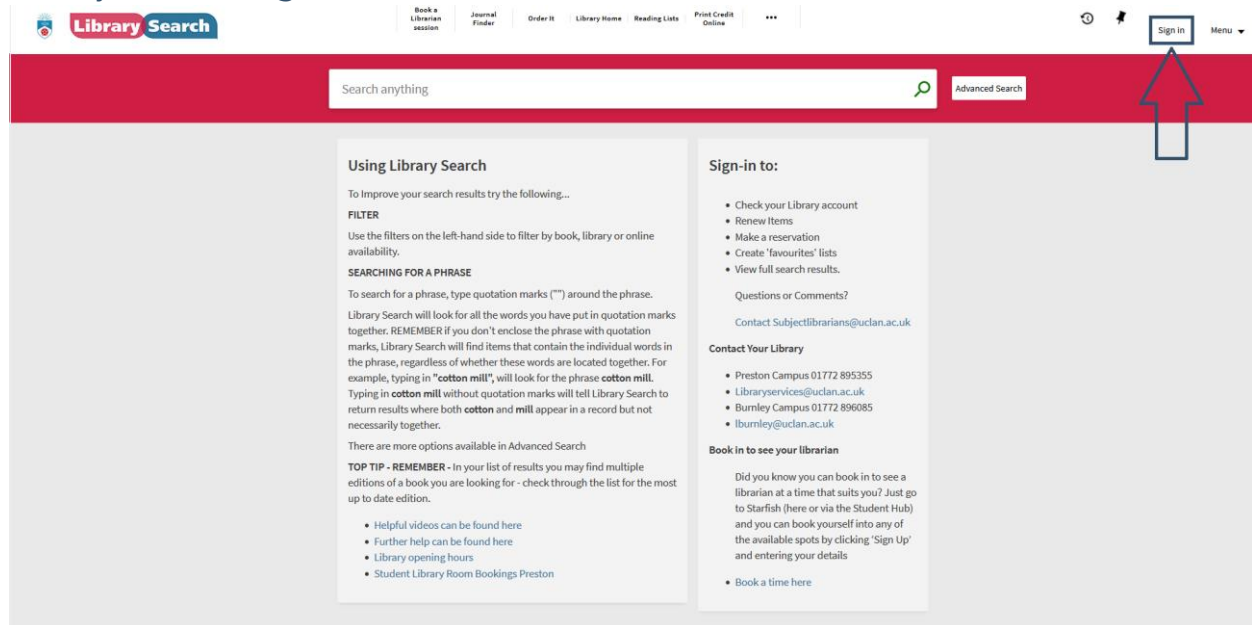
### STEP 3:

Once you logged in to your VLE account, scroll down the page until you will see on the right side of your screen the section **'Student Portal'**. Click on **'Digital Library'** icon to access Digital Library.



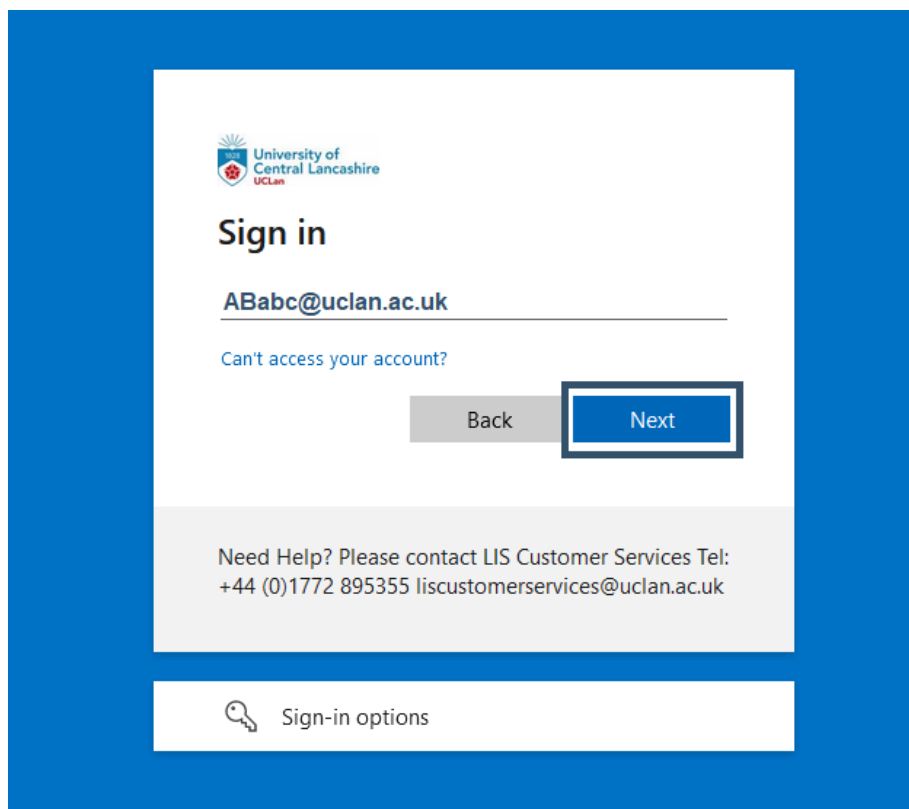
#### STEP 4:

You will be directed to the UCLan Library Search homepage. To login into the Digital Library click on **'Sign In'**.



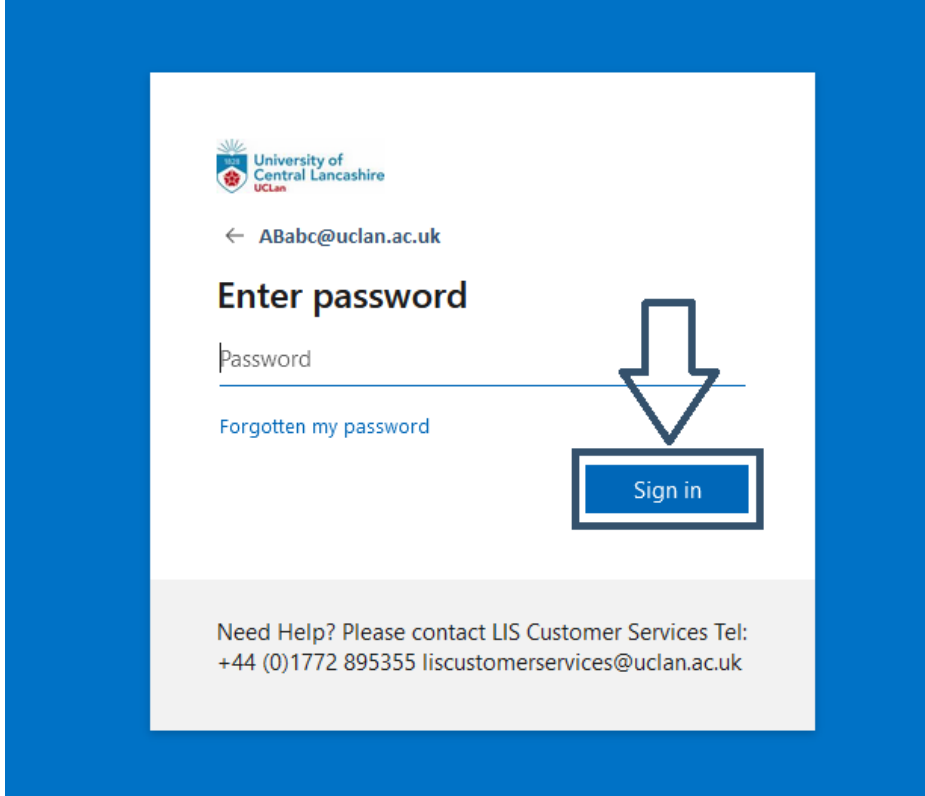
#### STEP 5:

Once you clicked on **'Sign In'**, the page will direct you to login to your Student Email account. Enter your student email address e.g. **ABabc@uclan.ac.uk** and click **'Next'**.



**STEP 6:**

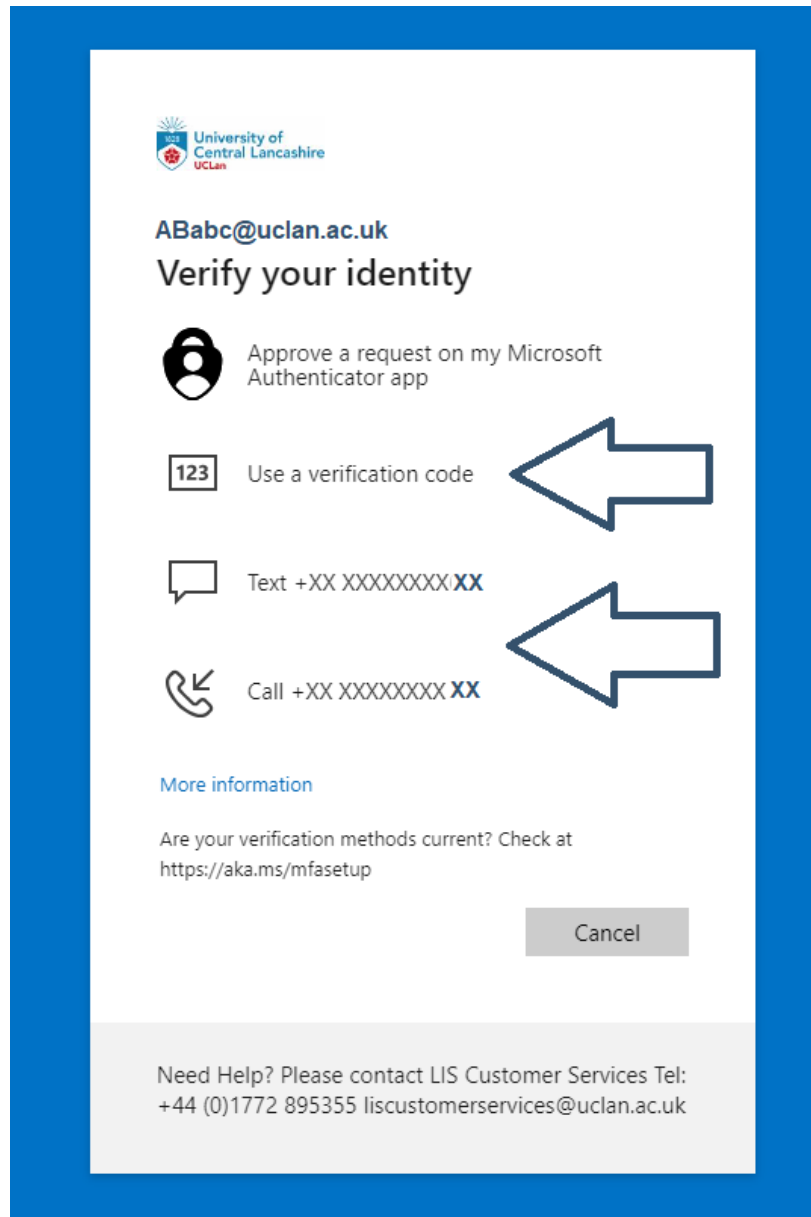
Enter your student email password and click on **'Sign in'**.



The screenshot shows a sign-in page for the University of Central Lancashire (UCLan). At the top left is the UCLan logo. Below it, the email address 'ABabc@uclan.ac.uk' is displayed with a back arrow. The main heading is 'Enter password'. There is a password input field with a cursor and the text 'Password'. Below the input field is a link that says 'Forgotten my password'. To the right of the input field is a large downward-pointing arrow, and below that is a blue 'Sign in' button. At the bottom of the page, there is a grey footer area with contact information: 'Need Help? Please contact LIS Customer Services Tel: +44 (0)1772 895355 liscustomerservices@uclan.ac.uk'.

**STEP 7:**

Approve your sign in with one of the **Multi Factor Authentication** method.



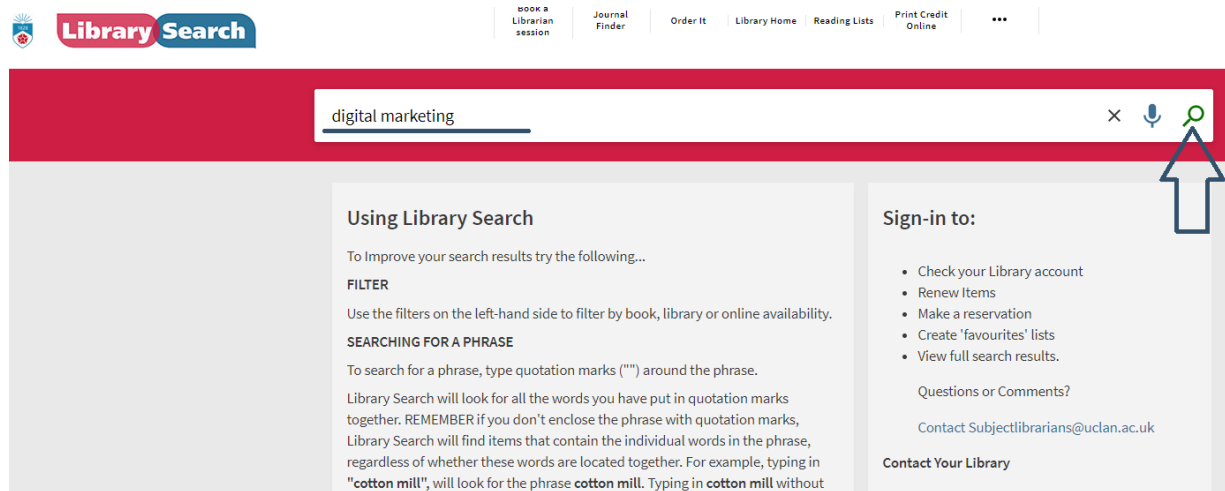
Please note that, if you sign into your student email account for the first time the Microsoft will require **to set up two-step verification**. For the steps of how to **set up two-step verification** please **[click here](#)**.

# Using 'UCLan' Academic Search Engine

## STEP 1:

Once successfully logged in with your Student Email, you will have full use of the 'Library Search' function. In the search box simply type your search term. You can search for various criteria, including but not limited to:

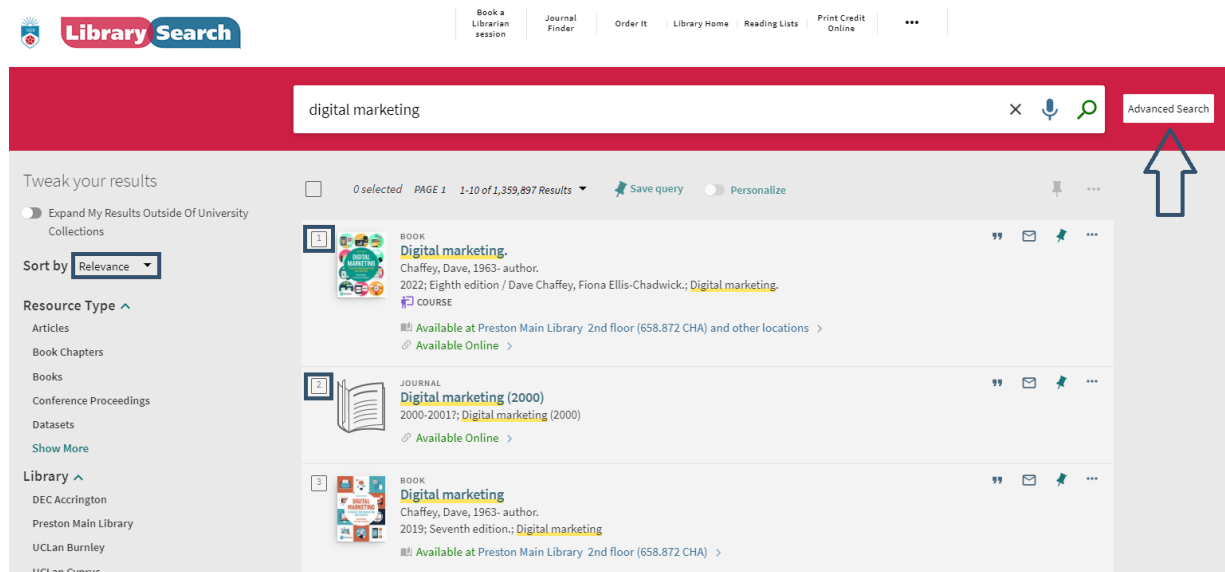
- A topic search;
- A subject search;
- Title of a resource;
- Author name.



The screenshot shows the Library Search interface. At the top, there is a navigation bar with links: "Book a Librarian session", "Journal Finder", "Order It", "Library Home", "Reading Lists", and "Print Credit Online". Below this is a search bar with the text "digital marketing" and a magnifying glass icon. A blue arrow points to the magnifying glass icon. Below the search bar, there is a section titled "Using Library Search" with instructions on how to improve search results. To the right, there is a "Sign-in to:" section with a list of options: "Check your Library account", "Renew Items", "Make a reservation", "Create 'favourites' lists", and "View full search results".

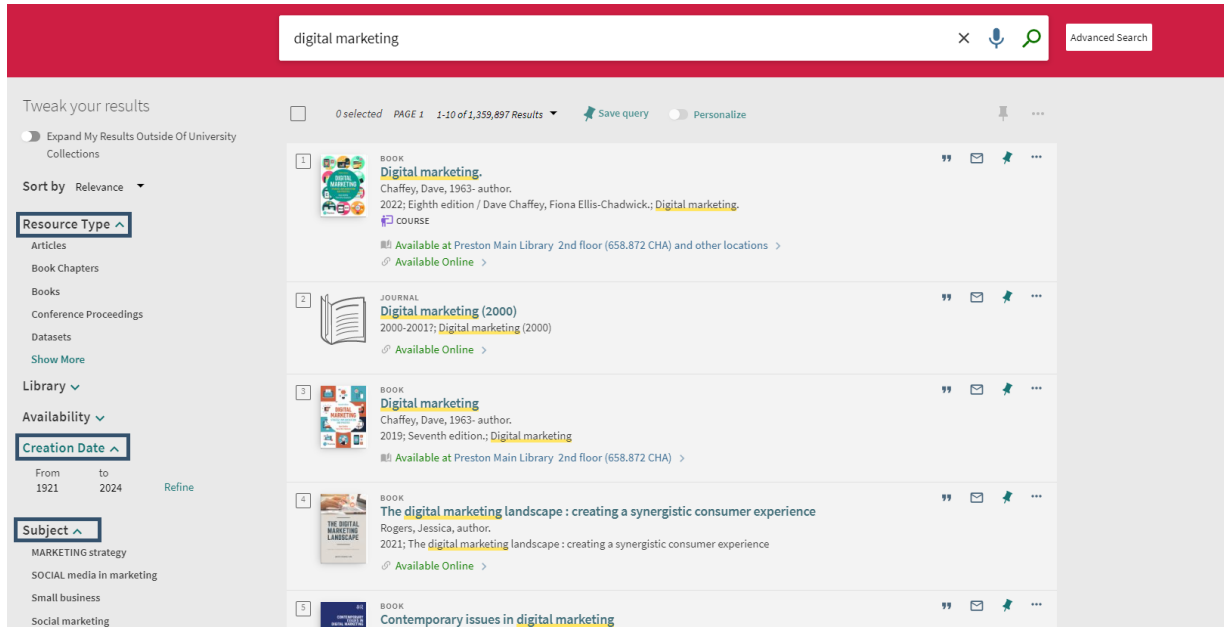
## STEP 2:

The results will display in a list sorted by **Relevance** first, meaning how closely the results match what you were searching for. You can also order the list by **DATE**, **AUTHOR**, or **TITLE** by clicking 'Advanced Search' option.



The screenshot shows the search results page for "digital marketing". The search bar at the top contains "digital marketing" and a magnifying glass icon. To the right of the search bar is a button labeled "Advanced Search", which is highlighted by a blue arrow. Below the search bar, there is a section titled "Tweak your results" with a sidebar on the left containing filters for "Expand My Results Outside Of University Collections", "Sort by" (set to "Relevance"), and "Resource Type" (with options like Articles, Book Chapters, Books, etc.). The main content area displays a list of search results, including a book titled "Digital marketing" by Chaffey, Dave, 1963- author, and a journal titled "Digital marketing (2000)".

Additionally, you can filter your search results by using the options down the left of the screen. This can help you refine your search by factors such as **Resource Type**, **Creation Date** and **Subject**. Using filters can help you if your search is returning too many results, or if you want to be more precise.



The screenshot shows a search interface for 'digital marketing'. The search bar at the top contains the text 'digital marketing' and includes a search icon, a microphone icon, and an 'Advanced Search' button. Below the search bar, the interface is divided into a left sidebar and a main results area.

**Left Sidebar (Filters):**

- Tweak your results:** Includes a toggle for 'Expand My Results Outside Of University Collections' and options to 'Save query' and 'Personalize'.
- Sort by:** Set to 'Relevance'.
- Resource Type:** A dropdown menu is open, showing options: Articles, Book Chapters, Books, Conference Proceedings, Datasets, and Show More.
- Library:** A dropdown menu.
- Availability:** A dropdown menu.
- Creation Date:** A date range selector with 'From' (1921) and 'to' (2024) fields, and a 'Refine' button.
- Subject:** A dropdown menu is open, showing options: MARKETING strategy, SOCIAL media in marketing, Small business, and Social marketing.

**Main Results Area:**

The results area shows a list of 5 items, with the first four visible:

- 1. BOOK: Digital marketing.**  
Chaffey, Dave, 1963- author.  
2022; Eighth edition / Dave Chaffey, Fiona Ellis-Chadwick.; [Digital marketing.](#)  
course  
Available at Preston Main Library 2nd floor (658.872 CHA) and other locations >  
Available Online >
- 2. JOURNAL: Digital marketing (2000)**  
2000-2001?; [Digital marketing \(2000\)](#)  
Available Online >
- 3. BOOK: Digital marketing**  
Chaffey, Dave, 1963- author.  
2019; Seventh edition.; [Digital marketing](#)  
Available at Preston Main Library 2nd floor (658.872 CHA) >
- 4. BOOK: The digital marketing landscape : creating a synergistic consumer experience**  
Rogers, Jessica, author.  
2021; [The digital marketing landscape : creating a synergistic consumer experience](#)  
Available Online >

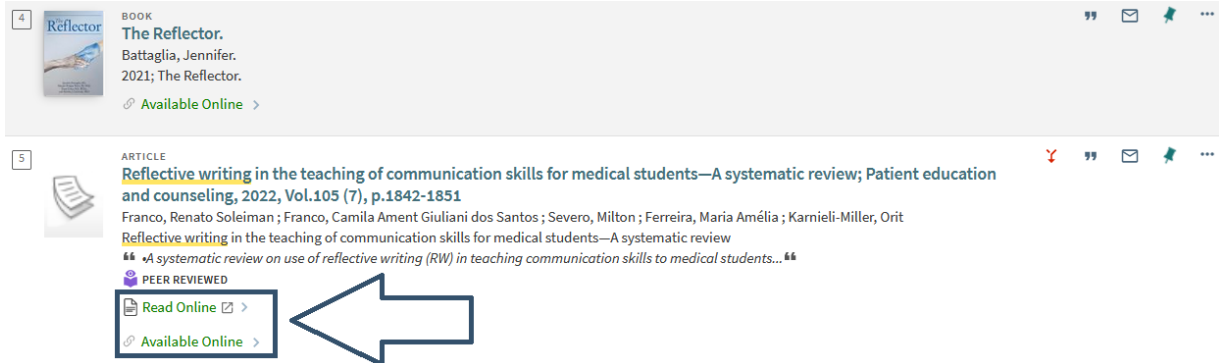
The fifth item is partially visible: **5. BOOK: Contemporary issues in digital marketing**



# Accessing Online Library Resources

## STEP 1:

Now that you have found some resources to use, you'll be able to access and use them for your assessments. Once you want to access the resource, click on **'Available Online'** link.

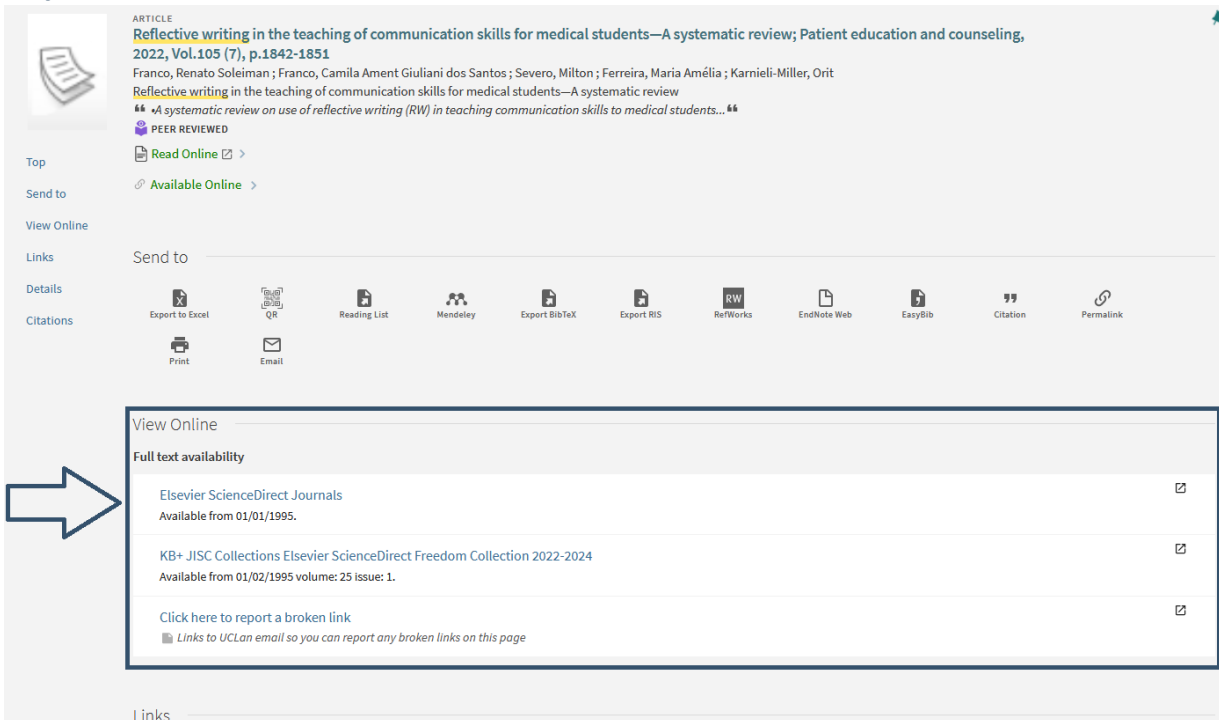


4 **BOOK**  
**The Reflector.**  
Battaglia, Jennifer.  
2021; The Reflector.  
[Available Online >](#)

5 **ARTICLE**  
**Reflective writing in the teaching of communication skills for medical students—A systematic review; Patient education and counseling, 2022, Vol.105 (7), p.1842-1851**  
Franco, Renato Soleiman ; Franco, Camila Ament Giuliani dos Santos ; Severo, Milton ; Ferreira, Maria Amélia ; Karnieli-Miller, Orit  
Reflective writing in the teaching of communication skills for medical students—A systematic review  
“A systematic review on use of reflective writing (RW) in teaching communication skills to medical students...”  
PEER REVIEWED  
[Read Online >](#)  
[Available Online >](#)

## STEP 2:

The page will direct you to the available link for resource access. Click on the first link of your resource.



ARTICLE  
**Reflective writing in the teaching of communication skills for medical students—A systematic review; Patient education and counseling, 2022, Vol.105 (7), p.1842-1851**  
Franco, Renato Soleiman ; Franco, Camila Ament Giuliani dos Santos ; Severo, Milton ; Ferreira, Maria Amélia ; Karnieli-Miller, Orit  
Reflective writing in the teaching of communication skills for medical students—A systematic review  
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Print Email

View Online

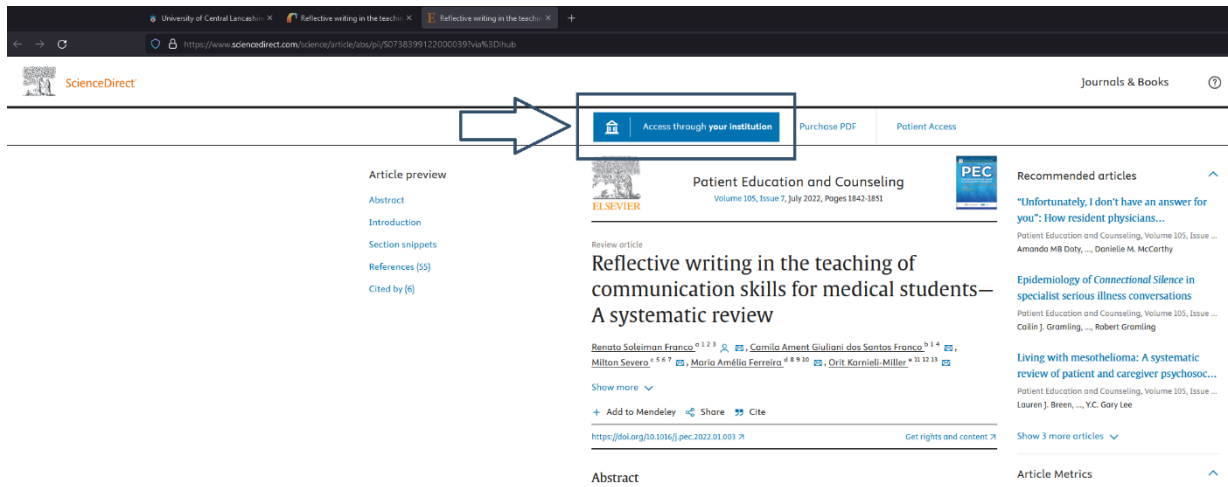
Full text availability

Elsevier ScienceDirect Journals Available from 01/01/1995.	<a href="#">&gt;</a>
KB+ JISC Collections Elsevier ScienceDirect Freedom Collection 2022-2024 Available from 01/02/1995 volume: 25 issue: 1.	<a href="#">&gt;</a>
Click here to report a broken link <a href="#">Links to UCLan email so you can report any broken links on this page</a>	<a href="#">&gt;</a>

Links

### STEP 3:

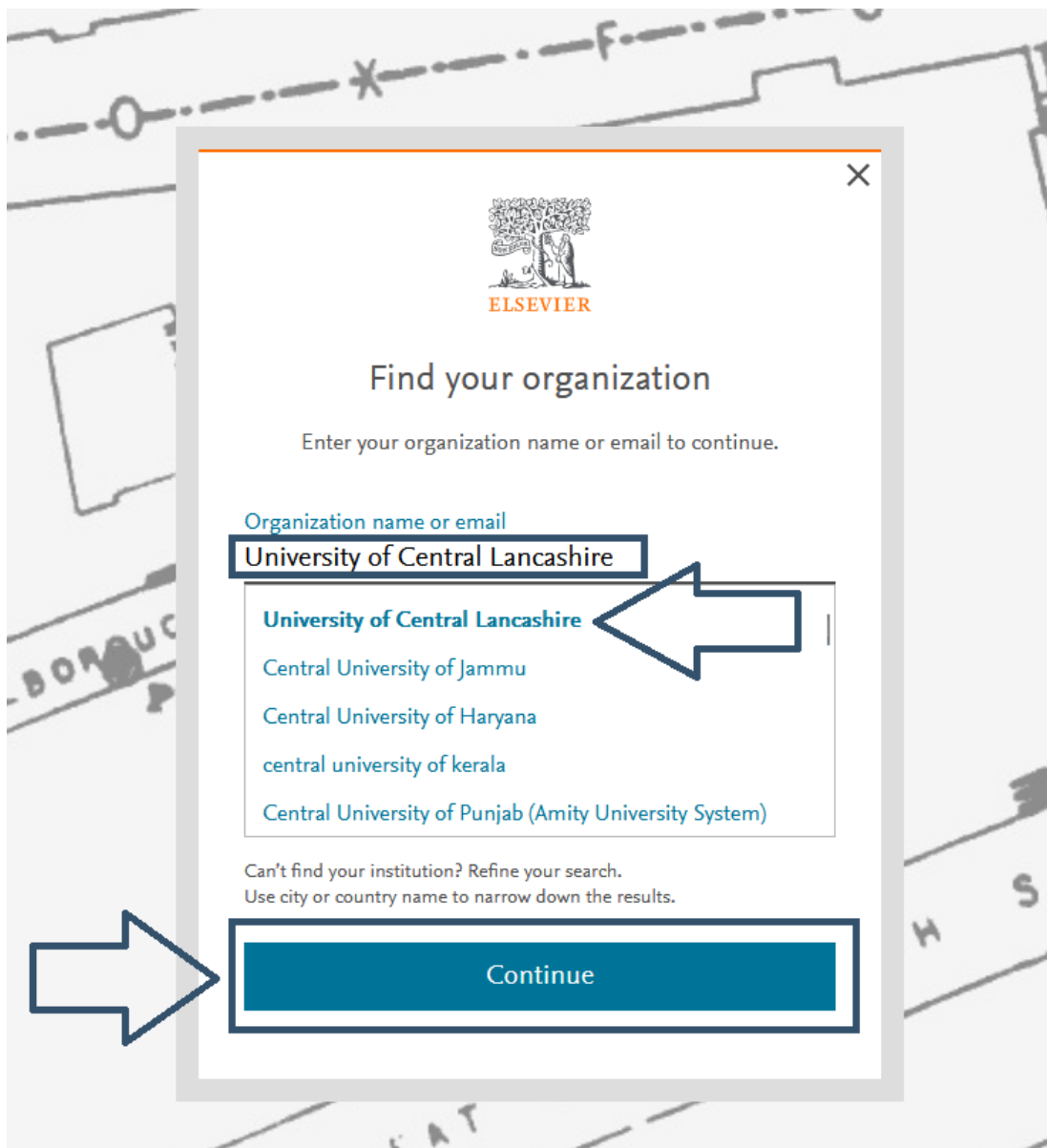
Select 'Access through your institution'.



The screenshot shows the ScienceDirect article page for 'Reflective writing in the teaching of communication skills for medical students—A systematic review'. A white arrow points to the 'Access through your institution' button in the top navigation bar. Other buttons like 'Purchase PDF' and 'Patient Access' are also visible. The article title and authors are listed below the navigation bar.

### STEP 4:

Enter 'University of Central Lancashire' and click 'Continue'.



The screenshot shows the Elsevier 'Find your organization' dialog box. The text 'Find your organization' is centered, followed by the instruction 'Enter your organization name or email to continue.' Below this is a search input field containing 'University of Central Lancashire'. A dropdown menu is open, showing a list of suggestions: 'University of Central Lancashire', 'Central University of Jammu', 'Central University of Haryana', 'central university of kerala', and 'Central University of Punjab (Amity University System)'. A white arrow points to the 'University of Central Lancashire' option in the dropdown. Below the dropdown is a 'Continue' button, which is also highlighted with a white arrow.

### STEP 5:

Once you have accessed the article through the institution, click on **'View PDF'** to access and view the article.



ScienceDirect

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Outline  
Highlights  
Abstract  
Keywords  
Abbreviations  
1. Introduction  
2. Method  
3. Results  
4. Discussion and conclusion  
Funding  
CRediT authorship contribution statement  
Declaration of Competing Interest  
Appendix A. Supplementary material

ELSEVIER

Patient Education and Counseling  
Volume 105, Issue 7, July 2022, Pages 1842-1851

PEC

Review article

**Reflective writing in the teaching of communication skills for medical students—A systematic review**

Renato Soleiman Franco<sup>a,1,2,3</sup>, Camila Ament Giuliani dos Santos Franco<sup>b,1,4</sup>, Milton Severo<sup>c,5,6,7</sup>, Maria Amélia Ferreira<sup>d,8,9,10</sup>, Orit Karnieli-Miller<sup>e,11,12,13</sup>

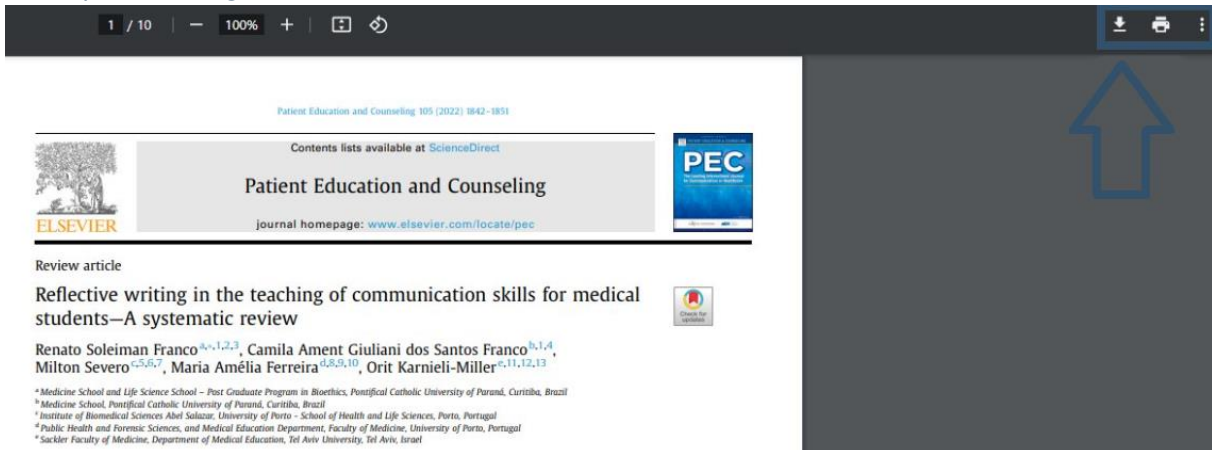
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<https://doi.org/10.1016/j.pec.2022.01.003> Get rights and content

### STEP 6:

To download and save the article to your local device, click the **'Download'** icon at the top of the right side of the PDF view.



1 / 10 | 100% | [Icons]

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Patient Education and Counseling 105 (2022) 1842–1851

Contents lists available at ScienceDirect

ELSEVIER

Patient Education and Counseling  
journal homepage: [www.elsevier.com/locate/pec](http://www.elsevier.com/locate/pec)

PEC

Review article

**Reflective writing in the teaching of communication skills for medical students—A systematic review**

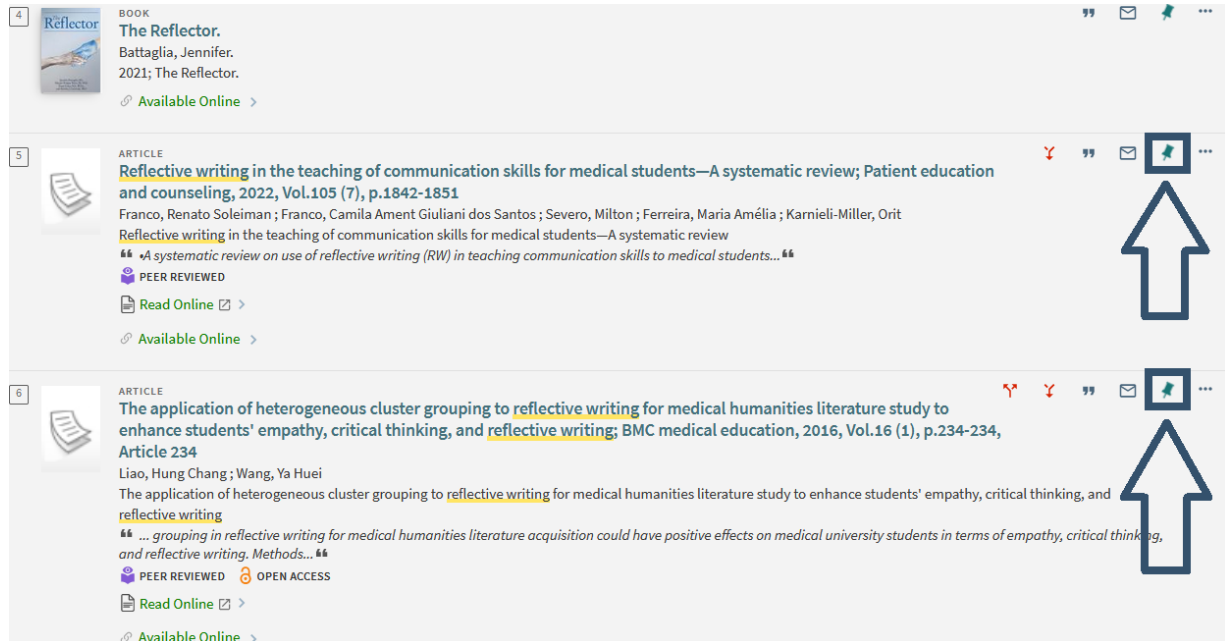
Renato Soleiman Franco<sup>a,1,2,3</sup>, Camila Ament Giuliani dos Santos Franco<sup>b,1,4</sup>, Milton Severo<sup>c,5,6,7</sup>, Maria Amélia Ferreira<sup>d,8,9,10</sup>, Orit Karnieli-Miller<sup>e,11,12,13</sup>


<sup>a</sup>Medicine School and Life Science School – Post Graduate Program in Bioethics, Pontifical Catholic University of Paraná, Curitiba, Brazil  
<sup>b</sup>Medicine School, Pontifical Catholic University of Paraná, Curitiba, Brazil  
<sup>c</sup>Institute of Biomedical Sciences Abel Salazar, University of Porto – School of Health and Life Sciences, Porto, Portugal  
<sup>d</sup>Public Health and Forensic Sciences, and Medical Education Department, Faculty of Medicine, University of Porto, Portugal  
<sup>e</sup>Sackler Faculty of Medicine, Department of Medical Education, Tel Aviv University, Tel Aviv, Israel


# Storing Available Materials such as books, articles, chapters


## STEP 1:

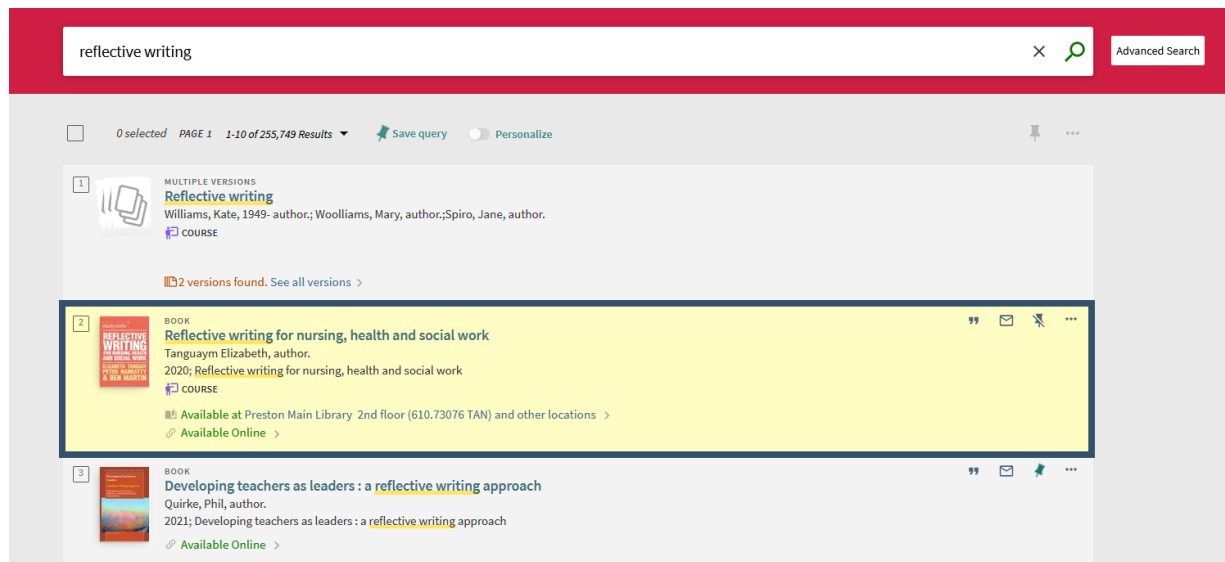
You can store the available materials to review it later. To store the found materials for further reading, click on the 'Pin' icon . The saved materials will be highlighted in the yellow background.



4  **BOOK**  
**The Reflector.**  
Battaglia, Jennifer.  
2021; The Reflector.  
[Available Online >](#)


5  **ARTICLE**  
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“A systematic review on use of reflective writing (RW) in teaching communication skills to medical students...”  
PEER REVIEWED  
[Read Online >](#)  
[Available Online >](#)


6  **ARTICLE**  
**The application of heterogeneous cluster grouping to reflective writing for medical humanities literature study to enhance students' empathy, critical thinking, and reflective writing; BMC medical education, 2016, Vol.16 (1), p.234-234, Article 234**  
Liao, Hung Chang ; Wang, Ya Huei  
The application of heterogeneous cluster grouping to reflective writing for medical humanities literature study to enhance students' empathy, critical thinking, and reflective writing  
“... grouping in reflective writing for medical humanities literature acquisition could have positive effects on medical university students in terms of empathy, critical thinking, and reflective writing. Methods...”  
PEER REVIEWED OPEN ACCESS  
[Read Online >](#)  
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reflective writing Advanced Search


0 selected PAGE 1 1-10 of 255,749 Results [Save query](#) [Personalize](#)

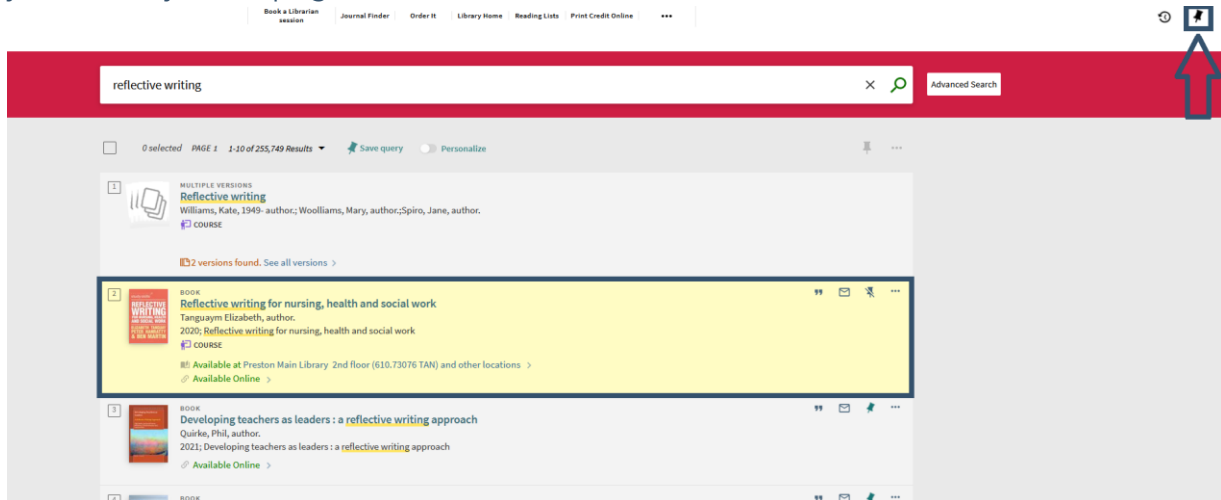
1  **MULTIPLE VERSIONS**  
**Reflective writing**  
Williams, Kate, 1949- author; Woolliams, Mary, author; Spiro, Jane, author.  
[course](#)  
  
2 versions found. [See all versions >](#)

2  **BOOK**  
**Reflective writing for nursing, health and social work**  
Tanguaym Elizabeth, author.  
2020; Reflective writing for nursing, health and social work  
[course](#)  
  
Available at Preston Main Library 2nd floor (610.73076 TAN) and other locations >  
[Available Online >](#)

3  **BOOK**  
**Developing teachers as leaders : a reflective writing approach**  
Quirke, Phil, author.  
2021; Developing teachers as leaders : a reflective writing approach  
[Available Online >](#)

## STEP 2:

To access your saved materials, click on the 'Pin' icon  at the top of the right side of your Library homepage.



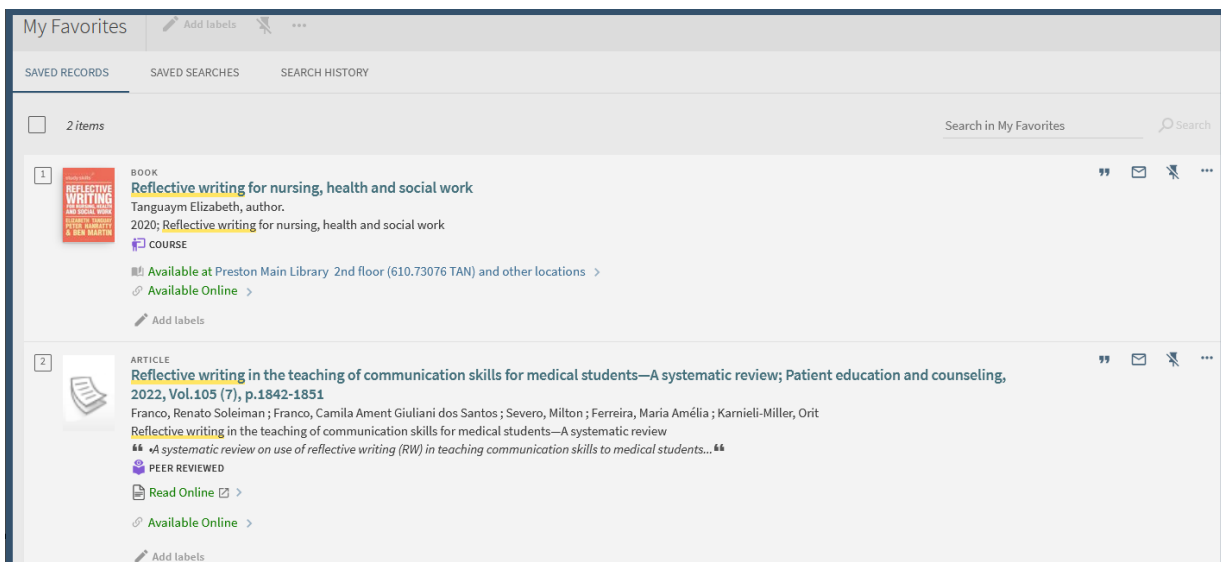
reflective writing

0 selected PAGE 1 1-10 of 255,749 Results Save query Personalize

MULTIPLE VERSIONS  
Reflective writing  
Williams, Kate, 1949- author; Woolliams, Mary, author; Spiro, Jane, author.  
COURSE  
2 versions found. See all versions >

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Tanguaym Elizabeth, author.  
2020; Reflective writing for nursing, health and social work  
COURSE  
Available at Preston Main Library 2nd floor (610.73076 TAN) and other locations >  
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BOOK  
Developing teachers as leaders : a reflective writing approach  
Quirke, Phil, author.  
2021; Developing teachers as leaders : a reflective writing approach  
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## Contact Us Information

For more information or further assistance on **Digital Library**, please contact Learning Resources Centre:

[learningresources@london.uclan.ac.uk](mailto:learningresources@london.uclan.ac.uk)

Alternatively, join **LRC Online Live Support Chat** from the link below:

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Non-Term-Time hours:

Monday - Friday 9:00 - 17:30